



## Class Teacher with RE Lead Job Description:

### Main purpose:

The class teacher will work with the Headteacher and Governing Body:

- To support and contribute to the Catholic life of Our Lady of Lourdes community.
- To ensure the effective education of pupils in line with requirements of Religious Education Directory and wider curriculum.

### Duties and responsibilities/ School culture and behaviour:

Under the direction of the headteacher, the class teacher will:

- Plan, prepare and deliver engaging lessons and other activities to ensure the effective learning and progress of assigned pupils.
- Employ varied methods of teaching and learning, appropriate to the abilities and aspirations of pupils and which enable them to take maximum responsibility for their learning.
- Maintain effective and accurate records of attendance and progress of pupils in accordance with whole school and departmental assessment, recording, reporting and marking policies and to use available data to inform planning and preparation.
- Consult with and inform staff and parents regarding the progress, attainment, attitude and behaviour of pupils.
- Contribute to the pastoral care and management of pupil behaviour in accordance with whole school and departmental policies.
- Ensure that equipment and resources are kept in good order and that rooms allocated for use are cared for and offer an attractive and educationally stimulating environment.
- Participate in the school's Performance Management programme.
- Participate in the school's Continuing Professional Development programme.
- Participate in the school's monitoring, evaluation and target setting programmes.
- Attend all relevant staff, departmental and consultation meetings.
- Maintain an awareness of equal opportunity, health and safety and data protection issues and to adhere to any relevant policies in these matters.

## **Specific roles and responsibilities:**

- Further develop a shared vision for the department, which contributes to the vision for the whole school as expressed in the School Improvement Plan.
- Be the “Leader of Learning” in RE. Encourage experimentation, reflection and sharing of good practice.
- Set and deliver high standards within the department in terms of pupil progress, pupil behaviour, teaching, assessment and monitoring.
- Foster pupil enjoyment in RE and create a strong work ethic amongst pupils. Celebrate pupil success and reward hard work.
- Develop a culture of self-evaluation that provides robust evidence for informing change.
- Keep up to date with Diocesan developments in RE and teaching practice and methodology.
- Monitor the quality of teaching, learning, assessment, homework and behaviour and report the findings regularly through Monitoring and Evaluation. Use this information to inform change and improve provision.
- Set challenging targets for pupils, staff with reference to the data used and provided by the school and in line with the school system.

This job description may be amended at any time following consultation with the Headteacher, and will be reviewed annually.