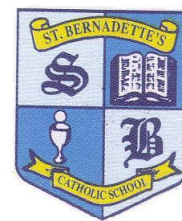


**St Bernadette's Catholic Primary School,
Hob Moor Road, Yardley, Birmingham B25 8QL,
TEL: 0121 783 7232**



Email: m.smallwood@stberns.bham.sch.uk

Headteacher: Miss Finnegan

SEND Specialist Teacher – Specialist SEND Class

Job Description

This post is subject to the current School Teachers' Pay and Conditions Document and the Teacher Standards. This job description may be amended following discussion with the Head Teacher and will be reviewed annually.

Job Purpose

- To lead teaching and learning within our *Specialist SEND Class* for pupils with a range of complex needs, ensuring high-quality, personalised provision that enables children to thrive academically, socially, emotionally and spiritually.
- To work in close collaboration with the SENCo, specialist support staff, external agencies, and the wider school team to ensure pupils receive tailored support.
- To uphold and promote the Catholic ethos, values, and inclusive mission of the school.

Key Responsibilities

Teaching & Learning

- Plan and deliver a highly differentiated, personalised curriculum that meets pupils' needs and supports progress across all areas of development.

- Continue to develop the structured, nurturing, communication-friendly environment, supporting regulation, engagement, independence and wellbeing.
- Use proactive strategies and approaches including visual communication tools, sensory regulation, structured routines and therapeutic interventions.
- Lead assessment processes for pupils in the Specialist SEND Class, including setting and reviewing targets in partnership with the SENCo and external specialists.
- Ensure the curriculum is ambitious, meaningful, and appropriately scaffolded to support diverse learning profiles.

Support for Pupils

- Build strong, positive relationships to help children feel safe, valued and included.
- Support pupils' communication and interaction needs using approaches such as Makaton, objects of reference, visual timetables and intensive interaction (where applicable) .
- Promote emotional regulation and wellbeing, implementing personalised strategies and responsive support.
- Ensure access to the wider school environment, enrichment, and inclusive opportunities.

Collaboration & Professional Duties

- Work closely with the SENCo, leadership team, and dedicated SEND teaching team to plan provision and share expertise
- Lead and direct support staff within the classroom, ensuring effective deployment and role clarity.
- Contribute to EHCP reviews, multi-agency meetings, and partnership work with parents.
- Maintain high-quality records, observations, and assessments to inform provision and statutory processes.

Safeguarding & Pastoral Responsibilities

- Safeguard and promote the welfare of pupils at all times, following statutory guidance and school policy.
- Support personal care and therapeutic routines where required, ensuring dignity and respect.

- Contribute to a culture of vigilance and early intervention in line with safeguarding policy.

Professional Conduct & Development

- Model high expectations and uphold the Catholic ethos of the school.
- Engage in ongoing professional development, including specialist SEND training and whole-school CPD.
- Uphold confidentiality, data protection, safeguarding and behaviour policies at all times

Additional Duties

The post-holder may be required to undertake additional duties compatible with the role and grade as directed by the Headteacher or SENCo. The post-holder may be deployed across the school at the Headteacher's discretion to meet the needs of pupils and the organisation.

Equal Opportunities

The post holder must carry out duties in accordance with the school's and Birmingham City Council's Equal Opportunities policies

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