



JOB DESCRIPTION FOR KS2 Teacher

Reports to: Key Stage Two Lead

Key Responsibilities:

to fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document

to meet the expectations set out in the Teachers' Standards

to be supportive of the Catholic ethos of the school, upholding the professional standards, values and ethos of the school at all times

to support children so that they receive a rich and stimulating learning experience, both pastorally and academically

to support and work with other practitioners, demonstrating skills and knowledge that promote and safeguard good outcomes for children

Teaching:

- *Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- *Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- *Adapt teaching to respond to the strengths and needs of pupils
- *Set high expectations which inspire, motivate and challenge pupils
- *Promote good progress and outcomes by pupils
- *Demonstrate good subject and curriculum knowledge
- *Demonstrate strong knowledge and capability in the teaching of phonics
- *Participate in arrangements for preparing pupils for external tests

Whole-school Organisation, Strategy and Development:

- *Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- *Make a positive contribution to the wider life and ethos of the school
- *Work with others on curriculum and pupil development to secure co-ordinated outcomes
- *Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, Safety and Discipline:

- *Provide a warm, nurturing environment where children feel safe, secure and supported
- *Promote the wellbeing and safety of pupils, implementing school procedures
- *Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- *Follow and promote the school Behaviour and Relationships Policy

Professional development:

- *Take part in the school's appraisal procedures
- *Take part in further training and development in order to improve own teaching
- *Take part in the appraisal and professional development of others, where appropriate
- *Take part and contribute to the school's INSET programme

Communication:

- *Establish good relationships with children, parents, staff and wider members of the school community
- *Communicate effectively with pupils, parents and carers, both orally and in written form

Working with Colleagues and Other Relevant Professionals:

- *Collaborate and work with colleagues and other relevant professionals within and beyond the school
- *Develop effective professional relationships with colleagues
- *Contribute to and be supportive of the school's ethos and values

Personal and Professional Conduct:

- *Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- *Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- *Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of Staff and Resources:

- *Direct and supervise support staff assigned to them, and where appropriate, other teachers
- *Contribute to the professional development of other teachers and support staff
- *Deploy resources delegated to them

Safeguarding:

- *Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- *Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- *Promote the safeguarding of all pupils in the school

Other Areas of Responsibility:

- *Take responsibility for leading a subject area in school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.