

**Class Teacher**

**Ref:** **SPSPC03**

**Closing date: 13 July 2025**



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**Address- St Peter and St Paul Catholic Primary School,**

**Compton Street, Goswell road**

**London EC1 0EU**

**Email:** [**admin@stpetersstpauls.sch.uk**](mailto:admin@stpetersstpauls.sch.uk)

**Contact- Tel- 020 7253 0839**

**Letter from the Headteacher**

**Dear Candidate,**

Thank you for your enquiry regarding the teaching vacancy at St Peter and St Paul Catholic Primary School. Please find attached a teacher application form for your completion, job description and personal specification.

Closing date for applications is: 13 July 2025

Interviews will be held: Week beginning 14 July 2025

**St Peter and St Paul Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. This position is subject to enhanced Disclosure and Barring Service check.**

In line with current safe recruitment guidelines, references will be taken prior to interview.

If you haven’t already done so, visits to the school are very welcome and can be arranged through the: school business manager, Maria Bennett

[mariabennett@stpetersandstpauls.islington.sch.uk](mailto:mariabennett@stpetersandstpauls.islington.sch.uk).

I look forward to receiving your application form.

Yours sincerely

**Tracey Peters**

Head teacher



**About the School**

* Are you looking for a school that embodies their mission statement ***‘To love one another’***
* Do you put children at the forefront of every decision you make in school?
* Are you professional, approachable, enthusiastic and organised?
* Are you an existing class teacher in a primary school?
* Are you aspiring to Headship in the future?
* Are you ready for an exciting new challenge?
* If so, then this could be the next job for you.

St Peter and St Paul Catholic Primary School is a one form entry primary between the Barbican area and Angel looking to recruit our an Upper KS2 Teacher with Maths TLR.

St Peter and St Paul Catholic Primary School was judged to be good by Ofsted at its last inspection in 2023. Stating:

*‘Leaders encourage pupils to develop a life-long love of learning here. Parents and carers typically said that the teachers are very helpful and that the school feels like a family.’*

### **We will offer you:**

* A caring, welcoming school where Christ is at the centre and underpins all that we do
* Amazing children who are engaged, enthusiastic and ready to learn
* A friendly, enthusiastic, ambitious and supportive staff
* A determined and passionate Head teacher and Senior Leadership Team
* A strong commitment to your professional development
* Supportive parents

**Upper KS2 Class Teacher with TLR**

**Advert**

**Required for 1 September 2025**

**Salary: Mainscale 1-6 (Dependant on Experience)**

**Contract: Permanent**

St Peter and St Paul is a successful, one-form entry Catholic primary school situated in the vibrant and diverse borough of Islington. We strive to bring out the best in all of our pupils; they demonstrate an excellent attitude to learning and attain high academic standards. The Governing Body is seeking to appoint a highly motivated and creative Nursery Class Teacher to join our team.

The successful candidates will:

* Support the Catholic ethos of the school
* Have high expectations of pupils and be excellent classroom practitioners
* Be able to communicate effectively with children, parents and staff
* Be able to work as part of a friendly and successful team

**We offer:**

* Enthusiastic, hardworking pupils who have ‘outstanding’ behaviour
* Excellent teaching and learning resources
* Supportive parents and School Governing Body
* Opportunities for continuing professional development

We strongly encourage all interested applicants to visit our school community, facilities and outdoor space. Visits to the school are very welcome and can be arranged through 020 7253 0839 or [admin@stpetersandstpauls.islington.sch.uk](mailto:admin@stpetersandstpauls.islington.sch.uk)

To apply for this post, please visit www.islington.gov.uk/jobs. If you need assistance, please email HR Team at schoolsrecruitment@islington.gov.uk quoting job reference.

The closing date for applications 13 July 2025

Interviews: **w/b 14 July 2025**

**Job Description**

This job description should be alongside the range of duties of teachers set out in the annual School Teachers’ Pay and Conditions Document.

**Key Purpose of the Job**

To take responsibility for the education and welfare of a designated class of children in accordance with the current Teachers’ Pay and Conditions document, having due regard to the requirements of the National Curriculum and LA and school policies. The ensure the appropriate levels of development for pupils within the class group.

**Duties and Responsibilities**

1. The teacher will work in liaison, contact and cooperation with:

* other members of staff.
* members of borough support and advisory services.
* organisations and networks relevant to the teacher’s duties.
* parents, governors and the local community.

2. The teacher will work within the framework of:

* National legislation, including Education Acts, the SEN Code of Practice and the School Teachers’ Pay and Conditions.
* school policies and guidelines on the curriculum and school organisation.
* LA policies and guidelines, in particular those relating to curricular aims and principles, and to race and gender equality.

1. To plan and prepare courses, schemes of work and individual lessons, appropriate to the needs, interests, experience and existing knowledge of the pupils in the class.
2. To teach a class, or classes, sets, groups or individual pupils, and to set tasks to be undertaken both at school and elsewhere, having regard for the requirements of the national curriculum.
3. To mark and assess pupils’ work, and to record their development, progress and attainment, both at school and elsewhere, having regard to the requirements of the national curriculum and to inform future planning and ensure differentiation.
4. To maintain good order, discipline and respect for others among pupils; to promote understanding of the school’s rules and values; to safeguard health and safety; and to develop relationships with and between pupils conducive to optimum learning
5. To build and maintain cooperative relationships with parents, and to communicate with them on pupils’ learning and progress, drawing attention to special skills and talents as well as to problems or difficulties.
6. To maintain an attractive, stimulating learning environment; to contribute to displays in the school as a whole.
7. To take part in whole-school reviews of policy and aims, and in the revision of formulation of guidelines.
8. To provide or contribute to oral and written assessments, reports and references, both at school and elsewhere, relating to the development and learning of individual pupils and groups of pupils, having regard to the requirements of the national curriculum
9. To evaluate and review own teaching methods, materials and schemes of work, and to make changes as appropriate. To participate fully in the school’s Performance Management arrangements.
10. To keep up-to-date with current educational thinking and practice, both by study and by attendance at courses, workshops and meetings; and to participate in national or local arrangements for appraisal of staff performance.
11. To take part in the corporate life of the school by, for example, attending and preparing children for assemblies, registering the attendance of pupils, and supervising pupils before and after school sessions.
12. To supervise, and so far as practicable, to teach, any pupils whose teacher is absent.
13. To play a full part in curriculum development work undertaking key tasks and responsibilities as agreed within the curriculum group.
14. To participate in the production, and continuous evaluation and review, of whole-school policy and guidelines.
15. To participate in review of learning materials, and of relevant equipment, and on the allocation of these resources within the school.
16. To support new members of staff and supply teachers with the school’s policy and guidelines, and to assist them in practical implementation when appropriate.
17. To participate in in-service workshops, meetings, sessions and activities with other members of staff.
18. To organise displays of children’s work to show recognition and affirmation to the children themselves, and in this way provide stimulus and ideas for colleagues and information for parents.
19. To participate in periodic reviews of pupil and class performance in order to monitor progression in order to determine future priorities.
20. To work with curriculum leaders to ensure that there is continuity across year group and phase.
21. To keep abreast of new thinking and practice, by attending courses and in- service sessions, and by reading books, articles, newsletters, documents, etc.
22. To give information to, and to collect and disseminate information from, schools to which pupils transfer whenever appropriate.
23. At all times to carry out responsibilities/duties with due regard to the Council’s equal opportunities employment policy.
24. To ensure that subject-matter and learning resources reflect Borough and school policies on equality, and that the implications of these policies are borne in mind in relation to all tasks and duties.
25. To adhere to all Health and Safety Policies and ensure that a safe environment is provided for children, staff and parents and other members of the public.

**Generic Duties**

* To achieve high quality educational outcomes for pupils and personal appraisal targets as agreed with your line manager.
* To undertake relevant training and development, including meetings, supervision, seminars and other events.
* At all times carrying out responsibilities and duties in accordance with all relevant legislation, codes of practice and the school’s policies and procedures.
* To undertake additional duties commensurate with the grade as directed by your line manager.

**Personal Responsibilities**

* The nature of the job requires a high degree of initiative, confidentiality, tact and discretion when giving or receiving information, which could be confidential.
* To carry out the duties and responsibilities of the post, in accordance with the school’s Health and Safety Policy and relevant Health and Safety Guidance and Legislation.
* To promote the safeguarding of children.
* To use information technology systems as required to carry out the duties of the post in the most efficient and effective manner.
* To undertake training and professional development as appropriate.
* To undertake other duties appropriate to the post that may reasonably be required from time to time.

**Performance Standards**

* To ensure that the school’s customer care standards are met and adhered to.
* At all times to carry out the responsibilities of the post with due regard to the school’s Equal Opportunities policy.

**ADDITIONAL**

*Fundamental to fulfilling the responsibilities of this post is the ability to respond flexibly, positively and successfully to the ever-changing pressures which schools face. This job description is a guide to the level and range of responsibilities, which the postholder will initially be expected to undertake. It’s neither exhaustive nor inclusive and will be changed from time to time, so as to meet the changing circumstances and demands. It will not form part of the post-holder’s contract of employment.*

**Person Specification**

Job Title: Upper KS2 Class Teacher with Maths TLR

Reporting to: Headteacher

Grade: Mainscale 1 – 6 Depending on Experience

The person specification is a picture of skills, knowledge and experience required to carry out the job. It has been used to draw up the advert and will also be used in the short-listing and interview process for this post.

You should demonstrate on your application form how you meet each of the following essential criteria. Please ensure that your address each one of the criteria as this will be used to assess your suitability for the post.

* **Education and experience**

1. Qualified Teacher Status and evidence of appropriate subsequent in-service training.
2. Recent successful teaching experience in at least one inner city multi-cultural school.
3. Experience of supporting change at an appropriate level including the curriculum, classroom organisation and administration in a primary school.
4. Proven experience of high standards of primary classroom practice and of teaching area of responsibility.
5. Evidence of the personal and intellectual qualities required to set an example to others and to lead a team,
6. Respect for the views of parents and a commitment to the importance of the involvement of parents in the learning process.
7. Evidence of a commitment to excellence and the maximising of academic and personal achievement for all pupils

**Skills, knowledge and abilities**

1. An understanding of the different ways in which children learn and the appropriateness of a variety of teaching styles to meet the individual learning needs of each child.
2. Evidence of the ability to organise successfully the curriculum for a class of pupils of mixed abilities, aptitudes and educational needs through planning, preparation, monitoring and assessment.
3. A thorough knowledge of the requirements of the National Curriculum and learning strategies for children of all abilities.
4. Evidence of good general knowledge of the requirements of the National Curriculum.

1. Evidence of good organisational skills to create and maintain a stimulating and attractive learning environment.
2. Evidence of the ability to define effective measures for the performance of pupils and classes and to keep these measures under systematic review.
3. Evidence of knowledge and understanding of effective record keeping, and its use to promote the educational and personal development of all children within the school.
4. Evidence of the ability to maintain effective classroom discipline in a positive context and to promote well-ordered and self-disciplined behaviour throughout the school.
5. Evidence of good interpersonal skills and the ability to work as a member of a team and develop and maintain good relations with all members of the school community. To work co-operatively with the staff of the Local Education Authority and relevant agencies as required.
6. Ability to form and maintain appropriate relationships and personal boundaries with children and young people.
7. Evidence of the ability to communicate clearly both orally and in writing with pupils, parents and colleagues.
8. An understanding of the responsibility of the class teacher with regard to the health and safety of pupils in their care.
9. Evidence of a commitment to an equal opportunities policy both in service delivery and employment, and an understanding of its effective operation within a school. An ability to ensure that each child’s identity is respected and maintained and enhanced and that stereotypes are challenged in a sensitive way.

**Application Deadline**

How to apply

Completed application forms must be received by 13 July 2025

Please note that we only accept online application forms. CVs, hard copy or late applications will not be accepted.

**To apply**

Please apply online at [www.islington.gov.uk/jobs](http://www.islington.gov.uk/jobs). If you need any assistance, please contact Schools HR at [schoolsrecruitment@islington.gov.uk](mailto:schoolsrecruitment@islington.gov.uk) quoting reference **SPSPC03**

**Further enquiries**

If you have read the job description and meet the essential requirements identified in the person specification, please apply on line. For an informal discussion of the role, please contact Maria Bennett, School Business Manager at the school contact number.

**School visits**

Visits to the school are very welcome and can be arranged through the School Business Manager Officer, on 02072530839 or admin@stpetersandstpauls.islington.sch.uk.

**Completing your application**

Please read the job description and person specification carefully. You should demonstrate on your application how you meet the requirements of the post according to your qualifications, skills, abilities and experiences. Please ensure to address each criteria of the person specification as this will be used to assess your suitability for the post.

Guidance notes on how to apply for a job within schools and the policy on the recruitment employment of ex-offenders are available as attachment within the online job listing. Please refer to those before submitting your application.

**Shortlisting and selection procedure**

The shortlisting and selection will be made by a panel of senior leaders. Shortlisted candidates will be notified immediately after shortlisting has taken place and will be provided with further information on the selection process.

We are planning the selection process to take place on 14 July 2025. The selection process may have a combination of tasks and interview. Further information will be provided to the candidates shortlisted for interview.

Please would all applicants ensure that their preferred means of urgent contact (phone, mobile phone or e-mail) are clearly identifiable from the application form, so that your confidentiality is maintained.

**References**

Candidates are advised that references will be taken up during the shortlisting process. Candidates are asked to ensure that their referees are warned of the need to respond within the timescale set. In all cases at least two professional references are required.

The post will be offered subject to satisfactory completion of pre-employment checks.

**Safeguarding children**

Prior to appointment, formal checks will be made in accordance with the current statutory requirements relating to child protection.